**CITY AND COUNTY OF HONOLULU**
**Honolulu City Council**

Solicitation No. RFP-CCL-202101
City Council Video/Audio Equipment
Posted online at: www.honolulu.gov/council/default.html

ADDENDUM NO. 2

Honolulu, Hawaii

April 6, 2021

**TO ALL PROSPECTIVE OFFERORS:**

A pre-proposal conference was held on April 1, 2021.The attached agenda guided the general discussion and the questions below were posed by attendees.

The City provides the associated responses to the questions:

1. *How is the closed captioning process performed?*

   An analog encoder is accessed by a local closed captioning company via a phone line. A subcontractor performs the captioning while the meeting is occurring for incorporation into the live broadcast.

2. *What is the output format for the video broadcast?*

   The current output is SD video encoded with closed caption to an SD to SDI converter which sends an SDI signal with audio to a fiber-optic converter.

3. *Describe the connectivity from the City Council production room to 'Olelo?*

   The connectivity occurs via fiber optic line (T1) from the fiber-optic converter to a fiber-optic network to the *'Olelo* broadcast studio.

The City reminds all Offerors that Friday, April 9, 2021 is the deadline for the City to receive any requests for clarification or other inquiries.

TOMMY WATERS
Chair, Honolulu City Council
& Chief Procurement Officer

Pre-Proposal Conference

Agenda

Welcome/Introductions

Sign In Reminder/Distribution of Addendum 1

Overview of Project

Council Broadcast Production of Meetings

- Integration of Equipment for Videoconference Participation
- Option to replace audio system in whole or part
- Special/Specific Deliverables
  - Two wall monitors, lighting, overhead speakers, touchscreen devices, production intercom, wall mounted camera
- Infrastructure
  - Design Build
  - Project Management/Council Calendar (December recess)
  - Installation/continuity of business
  - Two pairs, Multimode Fiber along 2nd floor